

**THE CORPORATION OF THE TOWNSHIP OF TINY**

**BY-LAW 21-101**

**Being a By-law to replace Schedule A of By-Law 06-102**

**WHEREAS** Section 151 of the Municipal Act, S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to licence, regulate and govern any business wholly or partly carried on within the municipality even if the business is being carried on from a location outside the municipality;

**AND WHEREAS** Section 164 of the Municipal Act, S.O. 2001, c.25, as amended, authorizes a local municipality to pass by-laws to prohibit or licence, regulate and govern trailers located in the municipality;

**AND WHEREAS** the Council of The Corporation of the Township of Tiny deems it necessary and appropriate to amend and replace Schedule A;

**NOW THEREFORE** the Council of the Corporation of the Township of Tiny enacts as follows:

1. That Schedule A of By-law 06-102 be replaced with the attached Schedule A.
2. That this By-law shall come into force and take effect upon approval hereof.

**READ A FIRST AND SECOND TIME THIS 24<sup>th</sup> DAY OF NOVEMBER 2021.**

**READ A THIRD TIME AND FINALLY PASSED THIS 24<sup>th</sup> DAY OF NOVEMBER 2021.**

**THE CORPORATION OF THE TOWNSHIP OF TINY**

  
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MAYOR, George Cornell

  
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CLERK, Sue Walton

## SCHEDULE "A" TO BY-LAW 21-101

### Relating to Campgrounds and Trailer Parks

#### EXPLANATION OF LICENSING POWER

Public Health and Safety, Nuisance Control and Consumer Protection to ensure that premises used by visiting members of the public are safe and clean and that any food premises therein has been inspected due to health risks associated with the handling and storage of food and that sanitary facilities for sewage disposal for the guests/patrons are inspected and provided due to health risks and to minimize nuisances such as noise to neighbouring properties.

#### DEFINITIONS

1. For the purpose of this Schedule:

**"Bunkie"** shall mean a building or structure that is designed to provide sleeping accommodations and which does not contain any plumbing, sanitary or cooking facilities. This definition shall also include a yurt.

**"Campgrounds" and "Trailer Parks"** shall mean premises, designed for seasonal occupancy only, consisting of at least five camping sites for the overnight, temporary camping or parking of Recreational Vehicles, or tents for recreational or vacation use.

**"Group Camping"** shall mean an area of land within a Campground/Trailer Park that is designated and used as a communal camping area, where no more than 75 campers at any one time congregate and partake in group activities in an outdoor setting.

**"Lot"** shall mean the land within the Campground/Trailer Park to be made available by the Licensee for the occupancy of one Recreational Vehicle or Tent;

**"Mobile Home"** shall mean a dwelling unit that is designed to be mobile and constructed or manufactured in accordance with the Ontario Building Code Act to provide a permanent residence for one or more persons, but does not include a trailer, travel/tent trailer, or truck camper otherwise defined.

**"Park Model Trailer"** shall mean a seasonal recreational building constructed in conformance to CAN/CSA-Z241 and intended to be used as a seasonal recreational building of residential occupancy.

**"Recreational Vehicle"** shall mean any vehicle that is suitable for being attached to a motor vehicle for the purpose of being drawn or is self-propelled, and is capable of being used on a short-term recreational basis for living, sleeping or eating accommodation of human beings and includes a travel trailer, pick-up camper, motorized camper or tent trailer. This definition shall not include a mobile home.

**"Service Buildings"** shall mean those building(s) in the Campground/Trailer Park housing the sanitary toilet, laundry and cooking facilities. Also, such buildings as maintenance, pumping and electrical sheds, tuck shops, accessory retail stores, etc. and may include one dwelling or mobile home to accommodate the owner, caretaker or watchman;

**"Tent"** shall mean every kind of temporary shelter for sleeping that is not permanently affixed to the site and that is capable of being easily moved. For the purpose of this by-law, any tent which is equipped with its own independent running gear shall be considered to be a Recreational Vehicle as defined herein.



## LICENCE REQUIREMENTS

1. No person shall operate or maintain the business of a Campground/Trailer Park within the Township without first having obtained a licence to do so.
2. Every applicant in respect of a Campground/Trailer Park licence shall file with the Licensing Officer:
  - (1) an application form as provided by the Licensing Officer, accompanied by four copies of a site plan of the proposed Campground/Trailer Park, showing the location and dimensions of all the lots, buildings, roadways, footpaths, hydro supply, Sewage Works, propane or gas supply, drainage culverts and ditches. All lots shall be numbered on the plan as posted in the Campground/Trailer Park.
  - (2) every application shall be referred to the Fire Chief, Chief Building Official and the Health Department who shall report thereon forthwith.
3. No Municipal Campground/Trailer Park Licence shall be issued or transferred unless and until there is recorded upon the application or attached to it:
  - (1) confirmation from the Licensing Officer or Licensing Inspector that the Campground/Trailer Park and facilities or the plans for same are in accordance with the requirements of this by-law;
  - (2) confirmation from the Health Department that the Campground/Trailer Park and all buildings and facilities or the plans for same are in accordance with the provisions of the Health Department and this by-law;
  - (3) confirmation from the Township Fire Chief or designate that the Campground/Trailer Park and all buildings and facilities or the plans for same are in accordance with regulations related to fire safety and this by-law;
  - (4) confirmation from the Electrical Safety Authority that all wiring of the electrical installations have been approved within the previous 5 years if no changes have been made. If any changes have been made, an updated report is required.
  - (5) confirmation from the Township Chief Building Official or designate that there are no outstanding Ontario Building Code violations;
  - (6) confirmation from the Director of Planning & Development or designate that the Campground/Trailer Park is in compliance with the Township's Zoning By-law;
  - (7) confirmation from a qualified Professional Engineer that the application complies with the registered Site Plan Agreement, and confirming that the water and wastewater infrastructure is operating in compliance with Ministry of the Environment, Conservation and Parks and/or Health Unit approvals.
4. Every Licensee who operates a Campground/Trailer Park shall:
  - (1) ensure compliance with the applicable provisions of the Township's Zoning By-law and Noise By-law and registered Site Plan Agreement;

- (2) provide flush toilets, urinals and wash basins, in the required numbers as stipulated under the regulations of the Health Protection and Promotion Act, R.S.O. 1990, c. H.7.
- (3) in addition to any showers required for any swimming pools connected with the Campground/Trailer Park, provide not less than one shower for each washbasin as required by the regulations made under the Health Protection and Promotion Act, R.S.O. 1990, c. H.7.
- (4) ensure all waste and wastewater (sewage) from showers, toilets, sinks and laundry facilities are discharged into an appropriate Sewage Works approved by the Ministry of the Environment, Conservation and Parks;
- (5) if the Campground/Trailer Park is offering short term rental sites, then they must provide a Sewage Works approved by the Ministry of the Environment, Conservation and Parks for the purpose of allowing vehicles to discharge waste products carried in their holding tanks into an appropriately located dump station.
- (6) provide that each pool be operated and maintained as required by the regulations made under the Health Protection and Promotion Act, R.S.O. 1990, c. H.7 and each pool(s) is fenced according to the applicable regulations. (Municipal/Provincial).
- (7) ensure a suitable on-site location is available for disposal of the daily wastewater for each pool. Pool wastewater is not to be discharged to any road side ditch or watercourse or within any reasonable distance such that pool water is allowed to enter any road side ditch or watercourse or cross a property line.
- (8) ensure that Campground/Trailer Park staff have received instruction in the use of the fire fighting equipment provided in the Campground/Trailer Park.
- (9) prepare a fire safety plan for the Campground/Trailer Park which shall include the procedures for notifying the Fire Department, the evacuation of the occupants and confining, controlling and extinguishing the fire.
- (10) provide instruction to the staff outlining their responsibilities under the fire safety plan as established according to Section 5(12).

#### **SERVICE BUILDINGS**

5. Every licensee who operates a Campground/Trailer Park shall provide service buildings as hereinafter set out:

- (1) service buildings shall be provided at all times with an adequate supply of hot and cold water for bathing, washing and laundry facilities and shall comply with the Health Department regulations.
- (2) all service buildings in the Campground/Trailer Park shall be maintained in a clean and sanitary condition and shall be kept free of any condition that would be a menace to the health of any occupant or the public or constitute a nuisance.

#### **GARBAGE**

6. Every Licensee who operates a Campground/Trailer Park shall:

- (1) provide garbage collection for the Campground/Trailer Park on a daily basis during the period of operation and is responsible for



entering into a contract with a licensed waste management contractor for disposal of the waste at a MECP approved facility;

- (2) Ensure no refuse or litter remains in or about the Campground/Trailer Park except in a proper receptacle.

### **GROUP CAMPING**

7. Every Licensee who operates a Campground/Trailer Park shall:

- (1) ensure that no more than 75 people occupy an area in the Campground/Trailer Park designated for group camping.
- (2) ensure that no more than one area in the Campground/Trailer Park is designated for group camping.

### **MANAGEMENT OFFICE**

8. Every Licensee who operates a Campground/Trailer Park shall:

- (1) provide a Mobile Home or other suitable dwelling as a residence for the owner, caretaker or watchman if they reside on site.
- (2) ensure that a responsible adult, who is familiar with the camp, is on duty at all times when the camp is open for business.
- (3) ensure that an occupancy register is maintained and that such register contains a record of all owners and occupants of the camp vehicles/trailers located within the Campground/Trailer Park.
- (4) record on the occupancy register:
  - (a) the name and address of each occupant;
  - (b) the make, model, year and licence number including Province or State, of every vehicle;
  - (c) the arrival and departure date of each camping vehicle/trailer;
  - (d) the identification number of the campsite(s) occupied by each registered guest.

### **LENGTH OF OCCUPANCY**

9. Every Licensee who operates a Campground/Trailer Park shall ensure:

(1) The Campground/Trailer Park shall be closed from November 1 to April 30 of the following year unless otherwise expressly permitted. Closing the Campground/Trailer Park shall include shutting off water and wastewater services and ensuring that there are no guests/patrons in the park.

(2) Where a Site Plan Agreement registered on title permits year-round use of short-term rental cabins serviced by sewage works and water works operated independently from the main Sewage Works and water supply an exception will apply to those rentals, however the water and wastewater services for the remaining overall Campground/Trailer Park shall be shut off from November 1 of one year to April 30 of the following year.

10. The Licensee of a Campground/Trailer Park shall not allow a lot to be used for any purposes requiring the services of any Board of Education/School Board or Commission Scolaire.