SMOKE ALARM MAINTENANCE INFORMATION FOR GUESTS AND OCCUPANTS IN RENTAL UNITS

The Ontario Fire Code requires every place of residence have smoke alarms installed and kept in working condition. Smoke alarms are very important for the safety of you and your neighbours by giving early warning of fire.

Your landlord is responsible for installing smoke alarms and keeping them in working condition, including testing, repairs and replacement as necessary. Your landlord must also act to correct any problem or concern you report about the operation of your smoke alarm.

| Your occupancy has been provided with a ☐ smoke alarm(s), ☐ carbon monoxide alarm(s), ☐ combination smoke & carbon monoxide alarm(s) that is: | | | | |
|---|--------------------------------|--|--|--|
| ☐ battery operated | ☐ hard wired (110Vac) | | | |
| ☐ long life battery operated | ☐ hardwired & battery operated | | | |
| A summary of the main features and the operation of the alarms have been prepared by the | | | | |
| landlord and are attached. | | | | |

For your protection, you are encouraged to take part in ensuring that the smoke alarms are operational and to co-operate with the landlord in carrying out the necessary testing and maintenance.

Here are some steps that you can take:

- Notify the landlord when the low battery signal is activated (on battery operated smoke alarms only) and make arrangements for replacement of the battery.
- ♦ Notify the landlord if the "power on" indicator goes out (on electrically wired smoke alarms only) and arrange for appropriate repairs.
- ♦ Notify the landlord if the smoke alarm is damaged and make arrangements for the repair or the replacement of the unit.
- ♦ Notify the landlord of any electrical problems that may affect the operability of electrically wired smoke alarms.
- ♦ Contact the Township of Tiny Fire and Emergency Services at 705-322-1161 if you have serious concerns about the operability of your smoke alarm or any other fire safety matters in your occupancy.

The Fire Code specifies that "no person shall intentionally disable a smoke alarm so as to make it inoperable". A guest or other person who intentionally disables a smoke alarm is guilty of a provincial offence and may be subject to a fine.



Smoke and Carbon Monoxide Alarm Visual and Audible Indicators Guest Information

Know what to do if your alarm sounds!

| Alarm Mode | Visual Indications | Audible Indication | Actions |
|--------------------------|--|--------------------------|-------------------------|
| Smoke of Fire detected | 3 blinks synchronized with audible alarm | 3 long beeps, repeating | Evacuate, call 9-1-1 |
| Carbon Monoxide detected | 4 blinks synchronized with audible alarm | 4 quick beeps, repeating | Evacuate, call 9-1-1 |

Operational functions may differ slightly from one manufacturer to another.

| Operational Mode | Visual Indications | Audible Indication | Actions |
|---------------------------|--|-----------------------------|--|
| Normal Operation | Blink once every 60 seconds | None | LED will flash every 60 seconds for 10 minutes following power on or reset. After initial 10 minutes, LED will flash once every 10 minutes |
| Test/Hush Button Press | Blink with each alarm pattern | Two sets of 3 long beeps | Test/Hush button press will initiate test sequence |
| Smoke or CO Alarm Hush | Blink once every 10 seconds | None (smoke alarm silenced) | Alarm hush feature silences smoke alarm for approx. 10 minutes. |
| Low Battery | Blink once every 30 seconds | Chirp every 30 seconds | Notify landlord/owner Replace alarm or battery |
| Fault Mode | Fault code (2-12 flashes every 30 seconds) | Chirp every 30 seconds | Notify landlord/owner Replace alarm or battery |
| End of Unit Life* | 2 blinks every 30 seconds | 2 chirps every 30 seconds | Notify landlord/owner Remove alarm, disable, replace |