

## Submitting a Complaint

All complaints are addressed as quickly as possible and in an impartial manner. Our goal is to achieve compliance with the municipal by-laws.

Municipal Law Enforcement Officers work on a complaint basis. When a complaint is received, an officer will investigate whether the complaint is a contravention to the by-law.

The volume of complaints fluctuates on a seasonal basis, thus the department coverage also fluctuates. During the summer, the department hires a number of summer students to assist with the influx of complaints received. Please visit our **By-law Coverage** web page for seasonal hours of operation. It is advisable to call By-law when an issue is occurring to obtain the best evidence.

To submit a formal complaint to the Township you will be asked to provide the following information:

- Complete details of complaint.
- When? Where is the activity happening? (accurate address of property).
- Contact details for complainant (name, address, telephone). This allows the complainant to call in and follow-up with the action taken at the property.

Complainants personal details provided to the Municipal Law Enforcement Department are kept confidential according to the *Municipal Freedom of Information and Protection of Privacy Act*.



## Enforcement and Entry

Municipal Law Enforcement Officers enforce the Township By-laws. When a complaint is received, it is investigated to determine if a by-law violation exists or not. The appropriate action will then be taken to resolve the matter. An Officer may at any time, enter onto land for the purpose of carrying out an inspection to determine whether or not the by-laws are being obeyed.

Should violations of the By-law be observed, officers may issue an Order requiring the property owner to correct and/or discontinue the activity within a certain time frame.

Failure to comply with an order will leave the Township no option but to commence legal proceeding. A Ticket of Summons to Appear in Court could be issued with fines ranging between \$180.00 to \$100,000.00. It may further result in the Township completing the work at the owner's expense. Costs incurred will be charged to the property owner via taxes.

## Contact Information

This information brochure has been prepared for general information only. For specific information, please refer to the Township By-laws:

[www.tiny.ca](http://www.tiny.ca)

If you have any questions about the by-law, please feel free to contact the By-law Department at:

**Township of Tiny**

130 Balm Beach Road West

Tiny, Ontario L0L 2J0

PH: (705) 526-4136 FX: (705) 526-2372

[BylawComplaints@tiny.ca](mailto:BylawComplaints@tiny.ca)

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TOWNSHIP OF / CANTON DE  
**Tiny**

## Property Standards and Clean Yards By-law Fact Sheet



This Information brochure has been prepared for convenient reference only. For specific information, please refer to the Township By-laws.

# What are the Clean Yards and Property Standards By-laws?

The Township of Tiny has several by-laws to ensure that property owners and occupants maintain their municipal property to certain standards regarding litter, waste and property maintenance. This helps ensure that properties are safe, clean and attractive.

The Township of Tiny's Clean Yards By-law and Property Standards By-law regulate:

- Domestic Waste;
- Inoperative Motor Vehicles and Boats;
- Long Grass;
- Dead Trees;
- Refuse;
- Unoccupied Buildings.



## Property Maintenance

**Refuse-** *"No person shall use any land or structure within the Township for dumping, disposing, storing or keeping refuse of any kind."*

Refuse means any debris, domestic waste and/or industrial waste that appears to be:

- cast aside, discarded or abandoned
- worthless, useless or of no particular value.



**Vehicles and Boats-** Properties shall be kept clean and free from inoperative motor vehicles and boats or motor vehicles and boats to be wrecked or dismantled for their parts.

An inoperative motor vehicle is a vehicle having missing or damaged parts including tires, glass, and bodywork which prevent it from functioning mechanically. This includes any vehicle that does not have valid license plates for the current year, including a current validation sticker.

There are a number of ways to donate a inoperative vehicle and receive tax receipts. Some salvage yards may even come and collect them from your property.

## Vegetation

**Grass-** Properties must be maintained so that the height of any grass, non-noxious weed and other vegetation does not exceed 30 centimetres (12 inches) in height. This requirement does not apply to an agricultural or vacant property.

If your property is seasonal or you need extra help, there are a number of yard maintenance companies in the area that will do spring clean up, grass cutting and fall clean up.

**Trees-** Dead, diseased, decayed or damaged trees or other natural growth must be removed if they create an unsafe condition in relation to their location.

**Noxious Weeds-** Properties must be maintained so any Noxious Weeds must be removed or destroyed (Example- Poison Ivy).

If a property is found to have noxious weeds, the landowner is responsible for destroying those weeds.

